

**NEPTUNE CITY BOARD OF EDUCATION
NEPTUNE CITY, NEW JERSEY 07753**

February 22, 2018
6:00 p.m.

Neptune City School District
Woodrow Wilson School

BUSINESS MEETING MINUTES

I. CALL TO ORDER

This is an open public Meeting of the Neptune City Board of Education. In accordance with Chapter 231, Public Law of 1975, adequate advance written notice of the Meeting was made by posting the Board Calendar of Meetings in the Main Office of the Woodrow Wilson School, and by delivery to the Coaster, the Asbury Park Press and the Neptune City Municipal Clerk.

As a courtesy, please turn off cell phones and refrain from conversations in the meeting room.

II. ROLL CALL

Board Members

Mrs. Oppegaard	<u> X </u>	Mr. Lopez	<u> X </u>	Mr. Wescott	<u> X </u>
Mr. Susino	<u> X </u>	Ms. Mordaunt	<u> X </u>	Mr. Whalen	<u> X </u>
Mrs. Lewis	<u> X </u>	Mrs Smith	<u> X </u>	Miss Tallman	<u> X </u>

Others Present

Dr. Mercora	<u> X </u>	Dr. Mellish	<u> X </u>
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III. FLAG SALUTE

IV. PRESENTATIONS - None

V. CAUCUS

Motion by A. Susino and seconded by A. Lopez to go into caucus at 6:10 p.m.

Board Members

Mrs. Oppegaard	<u> X </u>	Mr. Lopez	<u> X </u>	Mr. Wescott	<u> X </u>
Mr. Susino	<u> X </u>	Ms. Mordaunt	<u> X </u>	Mr. Whalen	<u> X </u>
Mrs. Lewis	<u> X </u>	Mrs Smith	<u> X </u>	Miss Tallman	<u> X </u>

Motion by M. Smith and seconded by D. Whalen to reconvene from caucus at 7:13 p.m.

Board Members

Mrs. Oppegaard	<u> X </u>	Mr. Lopez	<u> X </u>	Mr. Wescott	<u> X </u>
Mr. Susino	<u> X </u>	Ms. Mordaunt	<u> X </u>	Mr. Whalen	<u> X </u>
Mrs. Lewis	<u> X </u>	Mrs Smith	<u> X </u>	Miss Tallman	<u> X </u>

VI. PUBLIC FORUM ON AGENDA ITEMS

Public comments should be directed to the President. Commentators should present themselves in a loud clear voice and state their name and address or affiliation.

J. Gunderson – 123 Woodland Avenue – Is \$1298.00 not part of grant? Dr. Mercora explained this is an addition for Family Outreach

VII. MINUTES

MOTION, The Board of Education approves the Minutes of the Reorganization Meeting on January 8, 2018 and the Business Meeting on January 25, 2018.

Motion: A. Susino Second: M. Smith

All in Favor X Oppose _____

VIII. ADMINISTRATION AND COMMITTEE REPORTS

A. CHIEF SCHOOL ADMINISTRATOR'S REPORT

MOTION, The Board of Education approve the Chief School Administrator's Report as per Document A, as posted

Motion: M. Lewis Second: A. Lopez

All in Favor X Oppose _____

B. CORRESPONDENCE - DOCUMENT B

MOTION, The Board of Education receives and file all items listed under
Correspondence as per Document B, as posted

Motion: A. Susino Second: M. Smith.

All in Favor X Oppose _____.

IX. BOARD PRESIDENT AND COMMITTEE REPORTS:

Board President

- We need a liaison for Neptune Township BOE – Their election is in April
- Ethic Forms need to be submitted
- Mr. Whalen and Miss Tallman will be attending new member orientation
- Feels we need special police in school rather than give guns to teachers
- There will be another personnel meeting

C. CURRICULUM AND INSTRUCTION

DISCUSSION – There was a committee meeting on February 7th.

RESOLVE, The Board of Education approve the items listed under
Education as per Document C - 1

Motion: M. Smith Second: A. Lopez.

Mrs. Oppegaard	<u>X</u>	Mr. Lopez	<u>X</u>	Mr. Wescott	<u>X</u>
Mr. Susino	<u>X</u>	Ms. Mordaunt	<u>X</u>	Mr. Whalen	<u>X</u>
Mrs. Lewis	<u>X</u>	Mrs Smith	<u>X</u>	Miss Tallman	<u>X</u>

D. FINANCE AND OPERATIONS

DISCUSSION – Waiting for funding amount from the State.

D. FINANCE AND OPERATIONS - continued

RESOLVE, The Board of Education approve the items listed under
Operations as per Document C - 2

Motion: C. Mordaunt Second: A. Susino

Mrs. Oppegaard	<u>X</u>	Mr. Lopez	<u>X</u>	Mr. Wescott	<u>X</u>
Mr. Susino	<u>X</u>	Ms. Mordaunt	<u>X</u>	Mr. Whalen	<u>X</u>
Mrs. Lewis	<u>X(left 7:40)</u>	Mrs Smith	<u>X</u>	Miss Tallman	<u>X</u>

E. HUMAN RESOURCES

RESOLVE, The Board of Education approve the items listed under
Public Relations as per Document C - 3

Motion: A. Susino Second: D. Whalen

Mrs. Oppegaard	<u>X</u>	Mr. Lopez	<u>X</u>	Mr. Wescott	<u>X</u>
Mr. Susino	<u>X</u>	Ms. Mordaunt	<u>X</u>	Mr. Whalen	<u>X</u>
Mrs. Lewis	<u>A</u>	Mrs Smith	<u>X</u>	Miss Tallman	<u>X</u>

X. REPORT ON NEPTUNE TOWNSHIP BOARD OF EDUCATION MEETING

None

XI. OLD BUSINESS

None

XII. NEW BUSINESS

Yearbook ad – Board members chip in for this

Mr. Whalen is looking into donations

Mrs. Smith attended the last basketball game and was very enthusiastic. It was great to see such school spirit.

XIII. PUBLIC PARTICIPATION

Public comments should be directed to the President. Commentators should present themselves in a loud clear voice and state their name and address or affiliation.

D. Calhoun – 160 5th Avenue – regarding shooting from last week. Look at door locks that keeps doors locked, new radios and replacing broken keys.

XIV. MOTION TO ADJOURN

Motion: _____ A. Susino _____

Second: _____ C. Mordaunt _____.

All in Favor _____ X _____

Oppose _____.

Time: _____ 7:50 _____ P.M.

Neptune City Board of Education
Tuesday, February 22, 2018
Business Meeting 6:00 P.M

Chief School Administrator's Report:

Agenda:

Enrollment

<u>January</u>	<u>Schools</u>
139	Neptune Senior High School
4	Poseidon High School
7	High Tech (1); Allied Health (2); Wall Communications (1); BioTechnology (3)
11	Red Bank High School For Performing Arts (7); Information Technology (1); Academy of Finance (1); Academy of Engineering (4); Family and Consumer Science (4)
0	Class Academy
25	Special Education (Out of District)
284	Neptune City

470 Total Enrollment

Fire Drill: 1/16/18 Shelter in Place Drill - 1/29/18

Student Suspension Report: None - January

Missing Child Report: None - January

Enrollment Report for October: 284 Neptune City

Discussion

- Teacher of the Year - TBD
- Kindergarten Packets available on February 1, 2018. Registration is May 22 - 24, 2018, 1-3 p.m.
- Wax Museum
- Read Across America – teachers are organizing events
- Reminder - School Board Members must fill out School Board Ethics Form
- Leader in Me Program – Also have Student Leader in Me Program
- New Calendar for the 2018-2019 school year
- School Safety Specialist
- Update to 2017-2018 school calendar
- Rachael's Hope Program
- PARCC Testing Schedule (see attached schedule):

Week of 4/16 - 4/20	Grades 4 and 5
Week of 4/23 - 4/27	Grade 3
Week of 4/23-4/30	Grade 8
Week of 5/1 - 5/8	Grade 6 and 7
Week of 5/14 - 5/15	Grade 5 and 8

DOCUMENT A

4450

Use of Building

None

Approval (s):

See Section C

Reports Filed

None

DOCUMENT A-1

Informational Material:

1. Enrollment as of January 31, 2018
2. Nurses report for January, 2018
3. Annual Report of TB Testing in Schools FYE December 31, 2018
4. Bullying report for January, 2018 and February, 2018
5. PARCC Testing Schedule
6. Updated 2017-2018 School Calendar
7. 2018-2019 School Calendar

CORRESPONDENCE

February 22, 2018

Letter from Gabriella Johnson regarding Woodrow Wilson Elementary School yearbook advertisement.

Neptune City Board of Education
February 22, 2018
Business Meeting

1. CURRICULUM AND INSTRUCTION

RESOLUTIONS

1. To approve *The Leader in Me Regional Certification* workshop for the Lighthouse Team on March 7, 2018 held in Linden at a cost of \$1,298.00
2. To reaffirm January, 2018 Bullying Report (no incidents) and approve February, 2018 Bullying Report (no incidents).

ACTION FOLLOWUP _____.

2. FINANCE AND OPERATIONS

RESOLUTIONS

1. That the amount of district taxes, exclusive of debt service requirements needed to meet the obligations of this Board for the next eight weeks is \$571,569.75 and the Mayor and Council is hereby requested to place in the hands of the Treasurer of School Moneys that amount within the next thirty days in accordance with the statutes relating hereto.
2. To approve the Payment of Bills per attached.
3. To approve Payroll Vouchers per attached
4. To approve Monthly Budget Certification Pursuant to N.J.A.C.6A:23-2.11(c)3, I, Mars Mellish, Board Secretary, certify that as of January 31, 2018, no budgetary line item account has obligations (contractual orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.A.C.6A:23- 2.11(a). Through the adoption of this resolution, we, the Neptune City Board of Education, pursuant to N.J.A.C. 6:6A:23-2-11(c)4, certify that as of January 31, 2018 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been overexpended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
5. To approve the Monthly Secretary's and Treasurer's Reports for the month of January, 2018
6. To approve payment of cafeteria bills.
7. To approve transfer of appropriations.
8. To approve revision of the 2017-2018 school calendar.
9. To approve 2018-2019 School Calendar

ACTION FOLLOWUP _____.

3. HUMAN RESOURCES

RESOLUTIONS

1. To approve Debra Mercora, CSA, as our School Safety Specialist for the 2017-2018 school year. (Attached is Designation of School Safety Specialist memo)
2. To approve, upon the recommendation of the CSA, Karen O'Donnell as a substitute teacher for the 2017-2018 school year pending completion of paperwork.
3. To approve, upon the recommendation of the CSA, Kenneth O'Donnell as a substitute teacher for the 2017-2018 school year pending completion of paperwork.
4. To approve, upon recommendation of the CSA, Elyse Sansone and Irene Bacigalupi for home instruction for one student at a rate of \$33.66/hour.

ACTION FOLLOWUP _____.